

NottsWatch Quarter 4 Review Meeting 10.5.19 -1.30-4pm - Dunkirk & Lenton Old Community Centre NG7 2JW

		Results & Actions to take forward
<b>Welcome/Apologies</b>	SAS	<p><b>Attending:</b> Sue Sambells, Paul Macey, John Lennard, Lianne Taylor, Mike Douglas, Mary Penford, Alex Scurtu, Jozef Doyle &amp; Guests, Pete Holland, Chair Crimestoppers &amp; Kirsty Rackstraw, University of Nottingham Off Campus Affairs</p> <p><b>Apologies:</b> Suk Verma, Helen Ridley, Ning Yang, Machi Tseloni, Nottingham Trent Uni, Jan Goold, Steve Smith, Paul Smithurst, Matt Lawson, Katy Adamson (graduating &amp; moving back to Leeds)</p>
<b>Review outstanding actions</b>	SAS	<ol style="list-style-type: none"> <li>1. MD/HR meet re Rural actions, also chase up Community Engagement strategy around hate crime. Update: MD has contacted HR but not received a response, to date.</li> <li>2. JCL/PM – bank form/BACS access. Update: correct form obtained and now completed.</li> <li>3. JCL - Charity Commission – trustees &amp; Constitution updates – all trustee info now obtained &amp; CC updated. Constitution to be updated shortly.</li> <li>4. AS &amp; KA – Testimonials Update: to be submitted soon. SAS asked all to consider writing a testimonial for motivation and benefits for volunteering for NottsWatch. Refer to <a href="#">website</a> (scroll down).</li> <li>5. Alert drafted for 426 responders. Update: Now website live, this can be sent.</li> </ol>
<b>Schemes set up in city/county</b>	JL	<p>Total for 18-19 City: 1000 homes (approx.) County: 5150 homes</p>
<b>Ethnicity/age demography of schemes</b>	MD	<p>Refer to Pilot letters by Ning and Katy. No responses but Ning has actively promoted NW via Chinese community groups and Neighbourhood Alert group saw approx. 10% growth.</p> <p>Lengthy conversation around measurement. MD explained many police forces have Origins licences. Origins provides an ethnic breakdown of communities. LT recommended we liaise with Nottm City Council's Cohesion Team, via Paul Smithurst. MD &amp; LT agree ACC police level support required for a strategic meeting with Safer Nottinghamshire Board. Nottingham City currently deciding Portfolio holders.</p> <p><b>Action – MD (lead), LT &amp; AS to contact PS re ethnic groups plus contact Tim Spinks, Head of Community Safety Nottm CC. <a href="mailto:Tim.Spink@nottinghamcity.gov.uk">Tim.Spink@nottinghamcity.gov.uk</a></b></p> <p><b>Action AS to set up a meeting with Amy Golden</b> including MD &amp; LT to propose a way to accurately measure the predominant and underrepresented communities.</p>
<b>Discussion re MoU</b>	SAS	<p>All happy with wording so far. Unable to finalise without police input into agreeing their actions. Case studies discussed. PM advised he now has many NHW referrals following councillors promoting NHW (election campaign). SAS advised how she enabled Tech &amp; Tea which, ultimately, Inspire have taken on.</p>
<b>Progress of Mansfield &amp; Ashfield C2P project</b>	SAS	<p>Association now wound up and monies gratefully received by NottsWatch. NW will continue to support NHW in M&amp;A. SW suggested SAS send an alert to all registered in M&amp;A. SAS welcomes suggestions for wording. MP reported she &amp; JCL recently set up Forest Park NHW, Forest Town. (50 homes.) PH, also lives in Mansfield and suggested making contact with <a href="#">Phil Gray</a>. <b>Action PH</b></p>
<b>Progress of Student Watch – Focus Groups decided on Community Ambassadors title.</b>	LT	<p>SAS &amp; HR attended stakeholder meeting 16.1.19. HR met again with Farah Khan in February to work on an induction pack. Farah confirmed she is hoping to hold a recruitment day on 15th May and then interviews the</p>

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		following week with Induction training on week commencing 27th May. They are hoping to train the Community Ambassadors before end of term for the project to be rolled out in September when they return. KR felt confident of a new term launch but not that above dates will be met as exam time.
<b>Progress with Nottingham Together</b>	PS	PS's contract will, most likely, come to an end 30 September 2019. Unfortunate that he was unable to receive NCC support for our proposed Dragon's Den event.
<b>Conference – Common Ground Saturday, 6th July</b>	MD	MD gave an overview. Details will be uploaded to our website from About Us> Conferences> Conference 2019 also from second slider page. Eventbrite details currently accessed from Conference 2019 in meantime. <b>Action all team to book a place.</b> Transport to be arranged nearer the time.
<b>Funding - £7000 OPCC awarded 19-20 Finance - Q4</b>	JCL	OPCC funding due imminently. <b>Action JCL to update/corroborate spreadsheet with bank statement.</b>
<b>Publicity/Comms/Recruitment/Training</b>	ML  SAS	<b>Publicity – /Comms</b> –Refer to Comms report. <b>Website</b> – Soft launch Friday 3 May 2019. SAS demonstrated website. Team agreed more relevant than previous version. SAS working on broken links from Governance page. SAS asked for ideas re building up Community page. Suggestion to incorporate into AGM. SAS hoping to incorporate active association leads and MSAs in the community team page. <b>Recruitment</b> –SAS placed advert for SM Editor with charityjobs.uk & Do-it plus our SM. <b>Update:</b> Callum Stokes appointed 11.5.19 for summer placement. Callum has set up Instagram account to attract younger audience. KR liaising with Volunteer team re SME role WEF new term. <b>Update:</b> Billy Mawson-Harris emailed 17.5.19. <b>Training</b> – SSS offered CO training sessions. AS booked. VISAV training continuing.
<b>Delivery Plan – actions/results against objectives</b>	SAS	Refer to updated delivery plan. SAS submitted OPCC Monitoring form re 18-19 using Tech & Tea as case study example and SSS supported SAS re progress against outcomes summary. NW able to demonstrate the value we bring and, in turn, SSS has been able to demonstrate, to his senior leadership team how, working collaboratively, NottsWatch can support Nottinghamshire County Council in making Nottinghamshire a great place to live.
<b>Successes/Lessons to learn</b>	ALL	PM receiving a CiPD award and SAS, Notts CC Hero Award – nominated by NCC Age Friendly Team.
<b>Any Other Business</b>	ALL	1. @nottswatch.co.uk email addresses now set up. <b>Action all – add to Outlook and use for external comms.</b> 2. Circumstances have changed since setting Monday meetings. All agreed to switch to Friday afternoons. <b>Update: SAS has rebooked meeting room for next two meetings, also update website.</b> <b>Meeting dates: Q1 21.6.19 Q2 4.10.19.</b> 3. Welcome letter/alert discussed. Further conversation required. <b>Action SAS, MD &amp; PM</b> 4. <b>Action MD to lead on proposal re Ring plus MD/PH Discounts page</b> on website under keeping Safe. 5. Team delighted PH accepted invitation - co-opted as Trustee. <b>Update: SAS added PH to website</b>