



Nottinghamshire Neighbourhood Watch  
**NOTTSWATCH**®



## Minutes of NottsWatch Management Board Meeting 8 January 2016 1.30pm

### Attending: -

Cl Richard Stapleford	RS	Notts Police
Yvette Armstrong	YA	Notts County Council
Chris Thompson	CT	Partnership Office
John Wood	JW	Gedling
David Rhodes	DR	City
Sue Sambells	SAS	Broxtowe
Mary Penford MBE	MP	Mansfield
John Lennard	JL	Rushcliffe
David Poole	DP	City
George Collins	GC	Newark & Sherwood
Sam Boote	SB	Keyworth

### Apologies: -

Paul Macey	PM	Newark
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### 1. Welcome/apologies

### 2. Minutes of 6 November 2015 Management Meeting

Minutes agreed and remaining actions discussed. Updated Actions spreadsheet to be circulated and read in conjunction with minutes.

### 3. Matters arising from the minutes

As previously minuted, SB had written to P&CC, Paddy Tipping, regarding the disproportionate cuts planned to PCSOs in Rushcliffe. He has now received a response making the following main points:

- i. The Chief Constable is responsible for the allocation of resources, including PCSOs.
- ii. There is a resource allocation model which is used to calculate the numbers of staff required.
- iii. The numbers of PCSOs are being maintained within the cluster area.
- iv. Low crime areas will receive lower levels of policing.
- v. Cuts in funding are forcing difficult decisions to be made.

JW asked JL if he had received the promised Care Quality Commission literature. JL has not received these and will chase this up. **Action.**

Regarding the impending move from Central Police Station, RS confirmed a desk (on a hot desking basis) has been requested in Byron House, with a lockable drawer, for the use of NW. DR requested a four drawer cabinet. RS will submit an application. Confidential waste sacks will be available but onus on DR to coordinate move and dispose of waste.

JW suggested we invite Rachel Wright, from Remedi, to give a short talk at our February meeting about her organisation and possibly Eva Hunt from Victim Support at the following meeting. We wish to pursue partnering other organisations with similar agendas. **Action taken RW accepted JW's invitation.**

JW to meet with Colin Barratt, Chair of Sherwood & Mapperley Park NHW.

#### **4. Other meetings attended on behalf of NottsWatch**

JW & JL had attended [National's Way Ahead launch 3 December](#). The event was fully funded by sponsors. JW had extrapolated the key points that will affect NW and they were discussed.

SB had arranged an informal but productive meeting with Keyworth coordinators and police. Many ideas were shared. The plans are to publish an article about NW in the Keyworth News and also to run an NW stall at this year's Keyworth Show.

SAS had represented NW/NHW at a [Police drop in event](#) 23 November. Sadly, extremely poor public attendance. SAS also attended Stapleford's cluster's PSM 5 January and gave an overview of the matters discussed. Attendance from NHW leads and councillors was encouraging.

#### **5. Service Level Agreement update (NottsWatch/Nottinghamshire County)**

YA has recently met with Cllr Gilfoyle and confirmed the SLA is still in development but hoped to progress this within a few weeks. YA and RS still keen to organise a joint signing event as discussed at the last meeting. YA asked if *Development of NHW schemes* could be added as an agenda item for future meetings. **Action JW/SAS.** SAS advised she had not succeeded in generating interest in new schemes despite fully promoting last year and this (various meetings with local police and publicity via local website/social media). The one new scheme she is hoping to set up has not met with any interest. Despite the lead coordinator delivering 800+ flyers in the area, he had not received one response. Funding does not appear to be an issue but apathy or a confidence that all is well. Current crime stats are low.

#### **6. Mansfield & District NHW situation update**

MP thanked the Board for her claim of £50 towards her recent relocation. MP has now spoken with the new Inspector for Mansfield, Nick Butler, who confirmed she, along with the police based at Mansfield Woodhouse police station, will be relocated to a Neighbourhood Hub in a ground floor space at Mansfield District Civic Centre. This is anticipated to happen fairly shortly and will allow a closer working relationship between the council and police. The Inspectors covering Mansfield and Ashfield will reduce from four to two, with effect 2 February 2016.

#### **7. Objective to encourage/support new NHW schemes – workshop opportunity**

GC is putting together a presentation package for potential new schemes. He requested an inventory from each member who holds any stocks of literature, equipment etc to create an asset register. **Action all to send details to GC before our next meeting.**

#### **8. Conference/AGM 2016**

Due to unforeseen circumstances, organisation of the conference had been delayed. JL advised many venues, including Trent Vineyard, charged per delegate which for NW purposes and budget is impractical. JW & MP had discussed the suitability of [The Towers](#) in Mansfield and JW has provisionally booked this venue for 16 April. JW, JL, SB & MP plan to visit next week to view and confirm the booking. The same format as last year was proposed. 10am registration. 10.30 conference followed by a buffet then AGM. RS will invite senior police representation to speak. **Action RS.** YA advised Cllr GG would likely be able to attend. The theme was agreed, *Developing Community Partnerships*. SAS suggested we invite several of the organisations we wish to partner in our pursuit of reducing crime and fear of crime to give short presentations of how we can work together to improve communities. An Executive meeting was arranged for 18 January to fully discuss Conference and AGM.

### **9. Policies for Charity Commission update**

DR had distributed the draft policy ahead of the meeting, via SAS, for discussion. He is concerned re certain phrases. The Board agreed the draft is vague and definition of *regulated activity* is required. **YA and DR will produce the policy which will be uploaded to our website and issued to coordinators via the alerts. Action.**

### **10. Finance update & Treasurer's report**

DR gave out an updated report.

### **11. Future funding of NottsWatch report**

GC advised PM plans a more direct approach to requesting sponsorship as the mailshot was largely ineffective.

GC asked YA if rejuvenated schemes (no longer effective but still mapped on our system) could be covered by Cllr Gilfoyle's funding. YA advised no, as it is clearly stipulated this is to generate new schemes, but believed grants should be made available from our unreserved fund. CT backed her suggestion. DR and other members of the NW Board had concerns about the lack of funding available to cover the annual running costs of NW. (Approx. £5000) Last year's PCC funding solely related to a project, as does this year's funding. To date no funding/sponsorship has been received to cover the large cost of hosting this year's AGM and Conference. **Action YA will consider what small grants are available for NW to apply for such funding.**

### **12. Communication & publicity report**

#### **12.1 Notts Police Comms Dept. support update**

CT had organised a meeting for JW, SAS, himself and Jeremy Regan, Notts Police Comms Dept. Following this meeting JR and SAS had emailed and worked on producing three documents: Press release, Facebook post and Twitter post. SAS acknowledged JR for his valued assistance. YA had obtained, from NCC's Comms Dept., a lengthy list of contacts, including Parishes & offered to create a database for SAS to send NW's press release. **Action.**

JW wished to thank Chris Thompson, Jeremy Regan and Yvette Armstrong for all their help/support of NW.

## 12.2 NottsWatch website update

SAS had produced a list of potential partners and asked JL, Webmaster, to replace the *News* section with a *Partners* list. YA suggested including individual county districts and will confirm details of Community Safety partnerships for North Notts. SAS has details for the South. **Action.**

JW talked about National's new website to be launched 18 January. It will be a simplified version of their existing website and give links to each force area.

## 12.3 Update for RS for CiPD Newsletter

No edition issued during December. Deadline end of January for next issue. **Action JL/SB to provide RS with details of Conference after Executive meeting.**

## 12.4 NottsWatch Newsletter

DR issued a Christmas edition with contributions from several of the Board. The next issue will be sent out at the start of March and give details re the Conference/AGM. DR to send a reminder to the Board mid Feb re extra copy.

## 13. Reporting of NHW scheme numbers & Alert registrations

	2014	01.11.15	08.01.16	Difference to 2014
Registered in Notts	20915	29938	29912	+8997
Coordinators	912	861	855	-57
Deputies	146	164	164	+18
Members of schemes	984	1821	1842	+858
No. of Schemes	459	580	576	+117
Total users involved in NHW	2042 9.77%	2846 (9.51%)	2861 (9.56%)	819 -0.21%

## 14. Any Other Business

SAS asked if National had provided a list of insurers who offered discounts on insurance for households belonging to a NHW scheme. Various companies were suggested. **Action JW to raise at the next EM Forum meeting 3 February 2015.**

## 15. Date for next meeting

Friday, 12 February 2016 1.30-4pm Dunkirk  
(Meeting set for the Executive committee only for 18 January 2016.)

The meeting concluded 4.00 pm.