



Nottinghamshire Neighbourhood Watch
NOTTSWATCH®



**Management Board Meeting -
Dunkirk & Lenton Old Community Centre NG7 2JW
Monday 18th December 2017 1.30-4pm**

Attendance

Sue Sambells	SAS	Chair	Broxtowe
Paul Macey	PM	Vice Chair	Newark
David Poole	DP		Dunkirk & Lenton
John Lennard	JL	Treasurer	Rushcliffe
Yvette Armstrong	YA		Notts County Council
Leanne Taylor	LT		NHW (National)
Chris Forest	CF	Local Engagement	Co-op Central Div
Colin Barratt	CB	Chair	SCAMP NHW
Uzair Suhail	US		Publicity Team
Mohamed Abdullatif	MA		Publicity Team

Apologies

George Collins	GC	Secretary	Newark & Sherwood
Mary Penford - MBE	MP		Mansfield
Helen Ridley	HR		Notts Police
Brenda Barber	BB		Wollaton

1. Welcome and introductions.

The Chair (SAS) welcomed and introduced guest Chris Forest – who is the Co-op Engagement Advisor based at Co-op Central.

Chris explained about his role in providing support and local engagement in the development and roll out of community plans across an expansive area covering Doncaster – Peterborough and Lincs. Chris further explained his role to ensure 'Community Connectors' from local branches are engaged in voluntary activities, Neighbourhood Watch being one activity that is supported by the Co-Operative.

The Chair (SAS) introduced Colin Barratt – Chair of SCAMP NHW who represent members of - Sherwood – Carrington and Mapperley Park Neighbourhood Watch. SCAMP operates a conduit role on behalf of the community and police and would welcome extended opportunities in working with the business sector, similarly to activity offered via the Co-op.

Colin continued to explain the historical achievements of SCAMP who have responsibility running the CCTV in Sherwood, as well as being affiliated with the local Tenants and Resident group in Sherwood.

YA – asked Colin if local action plans from other areas could be shared in learning from good practice. Chris explained such actions plans are under development but could be shared in the New Year.

2. Update from actions from 23rd October 2017

Action: Helen to make contact with Force Architectural Liaison Officer to explore the possibility of linking with new developers in promoting NHW.

Action update – email sent to Notts Police Force Architectural Liaison officer – awaiting update.

3. Matters arising:

OWL Card Minder – The Owl card minder is a wallet that helps to protect contactless credit/debit card from the risk of details being stolen and or unauthorised payments being made. Although various options had been discussed via email, JL highlighted the low reporting of this activity which he had clarified with three reputable banks.

JL also added – Marks and Spencer appeared to be selling similar cards and an approach could be made requesting a donation but in the meantime, publicising such cards on the NottsWatch website could be a preferred approach.

The following actions were agreed:

Action: PM to make enquires with Marks and Spencer about a donation

Action: Newly appointed Publicist, US, to write a brief article for publication on the NottsWatch website.

Safe Guarding Policy – The OPCC recommend NottsWatch strengthen their safeguarding Policy by attending the Nottingham CVS course. YA has made further contact with Claire Goode at the OPCC office, who advised George Collins had made enquiries to attend.

Action: George to provide and update with regards attending the next Safeguarding course at Nottingham CVS.

Progressing City schemes – Previously this action was placed on hold. YA asked if this action could be re-activated in allowing PM to continue with the original audit and contact of city schemes. LT advised she would be happy to support PM in the development of this work, which was welcomed by PM suggesting further discussion was needed under the new ways of working for NHW.

Action: LT & PM to discuss approach which will be discussed by board members in the New Year 2018.

Development of the SLA with Notts Police –

YA and HR to discuss refresh of Notts Police SLA, plus short – med and long term actions.

Update: Action C/f for YA and HR to discuss.

4. Updates –

Briefings prepared in advance and forwarded to SAS covering:

4.1 Meetings Attended

SAS provided an over view of meetings attended on behalf of the board.

Attended Community Organisers 'Do's and Don'ts of Networking - in promoting and developing existing relationships within the City and County. Extended invite to Paul Smithurst from Nottingham Together Team, who is keen to develop relationships within city and county.

Attended NWN Strategic Vision Day, London participating on discussions and visionary sessions of 'What is the purpose of NWN/NHW - and 'What do we want to have achieved in 3 years' time'.

Attended the OPCC Stakeholder event representing NottsWatch and how the third sector could support the OPCC's Police and Crime Plan 2018 – 2021.

4.2 Communication & Publicity - See report update.

Discussed publicist role with newly recruited applicant Mohamed Abdullatif (MA) who will research and list other community/NHW FB pages in city & county. Uzair Suhail will take over providing updates from SAS relating to all other communication/publicity roles.

Discussion touched on the Police Alert system which is funded by Notts Police.

4.3 Finance update

JL provided current financial statement of expenditure and current balance(s)

NB: Reports distributed to members and are available, by request to admin@nottswatch.co.uk

5. Discussion re work plan

5.1 City Schemes project

LT – updated the board about the New Ways of Working and links with the Connect 2 Protect pilot currently being developed by SW and YA on behalf of the board, concluding NHW is a charity supporting charities to look after themselves.

YA provided a verbal briefing about the previous Health application, lessons learned plus recently developmental work by board Trustees in supporting the development of the Connect 2 Protect project application to Notts County Council Local Improvement Scheme (LIS) to progress

5.1a – Development of new schemes

Nothing to report.

5.1b – Mansfield and Ashfield funding/communication update.

The extended deadline for the Local Improvement Scheme has allowed more time for Stuart, Yvette and Peter Clarke at Mansfield CVS to continue to develop the funding application and supporting documentation. NottsWatch Board members will be provided with a final draft prior to submission.

YA would like to extend her thanks to board members and Trustees in supporting the development of this application.

5.2a/b - NHW review/Service Level Agreement

- NCC – Memorandum of Understanding (MOU)
- Notts Police – Service Level Agreement (SLA)

In keeping the NHW review alive YA is monitoring the review recommendations, particularly Notts Police SLA, particularly now the NHW Association are looking to develop a new way of working.

YA asked HR to help moving this forward plus work with LT to incorporate the new ways of working model currently being advocated by National NHW.

Action: Update required from HR about refresh of Notts Police SLA, plus short – med and long term actions.

5.3 Recruitment campaign

SAS shared a list of 25+ individuals/organisations with whom she has shared our “join Us” campaign. www.Do-it.org has been the most beneficial. Three applications received from students/post graduates. One application via Nottingham CVS and a further application via our Facebook page. Interviews held/arranged led to recruiting one MSA, two publicists and an event planner. Update 19 January: Further MSA appointed. Paula Goodband, CiPD, to send Expression of Interest to Police volunteers re Minutes Secretary position.

Action: JL to arrange MSA training with April Hunt and Liberty Henry ASAP.

6. AOB

Discussions focussed on the following areas of work for 2018

Identify success measures

YA to discuss with LT in the New Year

YA to continue supporting the work of Happy Beeston

Meeting Concluded at 16.10

Date of next meeting – Dunkirk & Lenton Old Community Centre NG7 2JW - 1.30-4pm – Monday 12th February 2018