



Nottinghamshire Neighbourhood Watch
NOTTSWATCH



NottsWatch Executive Meeting 06 October 2014 Minutes

Attending

David Rhodes	DR	Chair
Paul Macey	PM	Vice-Chair
Sue Sambells	SAS	Secretary
Nina Douglas	ND	Treasurer
John Lennard	JL	Rushcliffe
Russ Hamer	RH	Rushcliffe
John Wood	JW	Gedling
Colin Mackie	CM	City
Dajon Poole	DP	City
Angela Peer	AP	Operations Manager

Apologies

John Twigg	JT	City
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- 1. Apologies for absence – As above named.**
- 2. Minutes - Formally agreed for 08 August 2014. Action bf - Circulation to Board of shortened form for expense claims. DR to send to SAS for distribution to team.**
- 3. Matters Arising, not on the agenda:**
 - (i) DR reported on the PCC Stakeholder meeting he attended and showed the Committee the Nottinghamshire police's presentation "Delivering the Future" (in hard copy) outlining their future plans. Also their "Citizens in Policing Department" document. (See point 3 on County minutes of 20 September for CI Paul Winter's explanation of the police's restructure programme.) Action - DR to contact Rachel (PA to ACC) to request electronic versions/link for above documents and distribute to team.**
 - (ii) DR reported on meeting with HMIC 03 October (see point 3 on County minutes of 20 September for CI Paul Winter's (PW) invitation to NW members to assist with the Peel Report). DR, JL and JW attended plus three others and felt they were successful in demonstrating how NottsWatch can be useful to the police. They conveyed to HMIC that NW and Notts Police have a good, working relationship but some areas are "patchy" and require improvement.**

BRIEF REPORTS

- 4. City sub-committee - DR/DP advised the city meeting had discussed the executive projects and membership of the city committee.**

County sub-committee - PM advised the members had discussed the concept of the two sub-committees dissolving in favour of a combined Management Team. All county members in attendance supported the proposal. PM also reported on PW's explanation of the imminent police restructure programme.

- 5. Projects - brief reports were given by the project leads.**

- i. Partnership plus AP advised she had given two presentations, and JW one, at the three Mansfield areas - Carr Bank 09.09.14, Oak Tree 11.09.14 and Ladybrook 16.09.14, Civic Centre, Mansfield. Yvette Armstrong confirmed she had received very positive feedback. 3000 NW promotional leaflets to be distributed by the police. The leaflets were discussed. RH suggested the blank reverse of the form could be utilised. SAS suggested potential sponsorship. DR welcomed suggestions. CM requested a supply of leaflets. Action - CM to email DR/AP details of local event. AP advised we could promote his event via NW media. Action - AP to amend NW.com to NW.co.uk and send JL electronic version of promotional leaflet for upload to website.**
- ii. Training Events SAS advised Bingham/R-o-T booked for 23 October. Mansfield - 14 November Bramcote - 22 October (TBC) Arnold - March 2015.**
- iii. South Broxtowe SAS advised on hold awaiting training slides. Sam Hancock returned from leave and confirmed her top priority to deliver in next fortnight. SAS will deal with early November, after her holiday.**
- iv. Universities Pilot AP confirmed arrangements in place for w/c 13 October. She asked for volunteers to leaflet drop Monday 5-8pm to promote a pizza night to enable permanent residents to meet the students and "buddy up".**
- v. Nottingham City Homes DR reported a change of staff and location. He has a meeting on 27 Oct with the new manager. City homes own 25% of properties in the city and would be a valuable partner.**

- vi. **Small Grants Publicity** ND will produce a promotional poster with links to criteria for loans and details of preferred areas. **Action taken - DR has sent criteria to ND. Action required - ND to produce poster and after agreeing with DR to distribute for upload to website & social media. To be added to next newsletter IDC.**
 - vii. **Promotion of NW on public vehicles** -JL waiting to hear from Alan Booth, re costings. JL advised local NHW chair had concerns as displays could be damaged when vehicles cleaned. **Action - DR to ask Nottingham City Homes if they would consider advertising on their staff vehicles. JL to bring costed proposal to Board.**
- 6. Web site, Newsletters and Facebook** - SAS confirmed majority of profiles had been uploaded to "Who are we" section of website. **Action Taken - SAS sent profile template to ND, CM & DP.**
Newsletter produced and uploaded to website. Next due end October. ND, DR & AP will share responsibility. **Action - ND to send template to AP.**
SAS disappointed in slow growth of NW facebook page. Media team to meet for review of all actions and way forward. **Action taken - SAS contacted ND & JL re media meeting.**
- 7. Conference & AGM** RH confirmed the booking for 07 March 2014 at the Cotgrave Welfare Club. The theme will be "Citizens in Policing". Potential speakers were discussed. Sub-committee: AP, RH & JL. **Action - DR to ask ACC Torr about new Commander or similar person to speak for about 20 mins on subject.**
- 8. Advisory Group 23 September 2014** - DR and AP attended. JW formally added to the review team. Terms of reference were agreed for the review of NottsWatch. DR distributed these to the committee. **Action taken - DR sent list of questions, for the public questionnaire, to the Committee inviting feedback.**
- 9. NHWN East Midlands Forum 10 September 2014** The Forum are currently formulating their recommendations towards National NHW's five year plan. JW and JL welcome the opportunity to contribute to this at the February meeting.
- 10. Police-commissioned review of NW** Covered under item 8 above.

DISCUSSION AND DECISIONS

- 11. Future structure/Constitution** Following a conversation between DR and JW, JW had proposed to the county meeting (see point 6(ii) of minutes for 20 Sept.)

that the two non-executive groups amalgamate. County agreed. DR and JW outlined the way forward would be to have a single Management Team, who would meet 6-8 weekly, alternating between the Mansfield and Nottingham city police stations. Members would include all Trustees plus any active, committed, NHW representatives throughout the county and city plus representatives from the police and other involved partners. The Executive Team would continue to meet to set strategy, which would be referred to the Management Team to explore the best way to achieve Nottswatch's objectives. JW will draft the required changes to the Constitution. It was suggested 6-10 trustees would be required following the AGM.

12. Future Funding - JW has received requested feedback re Lottery Funding application. He proposes to submit the first stage (of two) of NW application by the end of October.

13. Resignations/Future Officers - ND will continue as a Trustee and city/exec Treasurer until 31 December 2014. Mary Penford will also be resigning as County Treasurer at the AGM. DR will take over as city/exec Treasurer, WEF 01 January 2015, and sole Treasurer following the AGM. He will be resigning as Chair at the AGM. Under the terms of the revised Constitution, RH (moving slightly out of the county) will be able to continue in his role as Trustee.

14. Next meeting - Given the unanimous feeling of the county and city committees to fully integrate, all members will be invited to the next County meeting in Mansfield on 08 November. DR, PM and SAS will draft an agenda and DR will chair the meeting. The next Executive meeting will be held on 17 November in Bramcote.

Meeting commenced 2pm and concluded 4.30 pm.